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**Coffinswell Parish Council**

Serving the Communities of

Coffinswell & Daccombe

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The Cirl Bunting is the UK’s rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

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**AGENDA FOR THE COFFINSWELL PARISH COUNCIL MEETING**

**TUESDAY 16th SEPTEMBER AT 7PM IN ST BARTHOLOMEW’S CHURCH**

You are hereby summoned to attend a meeting of the Council, which is to be held at St Bartholomew’s Church, Coffinswell on Tuesday 16th September 2025 at 7pm for the purpose of transacting the following business:

1. **The Chairman will open the meeting and receive apologies.**
2. **To declare any interests arising at this meeting.**
3. **Reports:**

**3.1** County Councillors’ report.

**3.2** District Councillors’ report.

**3.3** Police Advocate and Neighbourhood Watch reports and updates.

1. **Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**

Tuesday 17th June 2025

1. **Finance**

**5.1** To agree and approve the payments schedule.

**5.2** To agree and approve the bank reconciliation for June, July and August 2025.

**5.3** To receive the budget update for period 1st June 2025 to 31st August 2025.

1. **Funding & Grants:**

To receive any updates on funding and grants.

1. **Footpaths & Highways**

To receive any updates on footpaths and highways issues.

1. **To note any correspondence received**

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

1. **Parish Matters:**

**9.1** Update regardingCouncillors’ Roles and responsibilities

**9.2** Update regardingParish Council IT/email requirements.

**9.3** TDC – Infrastructure Plan

**9.4** To receive any further updates on parish matters.

1. **Correspondence received by the Parish Clerk**
2. **Planning & Enforcement Public Question Time:**

A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

1. **Planning:**

**12.1** To note the planning applications and responses since the last Parish Council Meeting in June 2025:

**Application Ref: 25/n01087/LBC – Hillside & Brook Cottage**

Proposal: Replace asbestos roof tiles with tiles of a similar appearance to match existing, and repair lead work around rear chimney od Brook Cottage.

Short Response submitted 15th July 2025

Listed Building Consent issued 2nd September 2025

**Application Ref: 25/01236/FUL - High Meadow, Coffinswell.**

Proposal: Demolition of existing house and construction of new replacement self-build dwelling with detached garage and annex (resubmission of 24/02094/FUL)

Full Response submitted 7th August 2025

**Application Ref: 25/01359/CAN – The Old Rectory.**

Proposal: Remove Monterey pine; pollard Chestnut tree, and remove entire limb.

Short Response submitted 8th September 2025

**12.2** To note new Planning Applications:

**Application Ref: 25/01484/TPO – The Old Parsonage - road from Westcombe Park to Princess Cottages**

Proposal: Removal of deadwood and hanging branches throughout the canopy of the tree.

Applicant: Mr V Flower

1. **Enforcement Issues:**

**13.1** To receive any updates on outstanding enforcement issues.

1. **General Public Question Time:**

A period of 10 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

1. **To note the date of the next meeting:**

Tuesday 18th November 2025

Signed: L Moorse Dated: Tuesday, 9th September 2025

Clerk to Coffinswell Parish Council